

**CLASS TEACHER ROLE STATEMENT**

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**Role:** Class Teacher

**Reports to:** Education Director

**Salary:** Refer to Letter of Appointment

**PURPOSE OF THE ROLE**

To take educational and pastoral responsibility for, and care of, the class in accordance with the school's educational philosophy, policies, and procedures.

**STATEMENT OF DUTIES****Class Management:**

1. Responsibility for the education and pastoral care of the class.
2. Responsibility for the delivery of the school's program approved by the Education Director, in an imaginative and artistic way and in accordance with Steiner's indications. This includes preparation, delivery, and assessment of lessons.
3. Provision for the learning and developmental needs of each individual in the class.
4. Creation of a warm and secure learning environment in the class and an atmosphere of guided purpose out of an understanding of the pedagogical principles and developmental stages and needs of the Australian Steiner Curriculum Framework and NESAs.
5. Assistance of the students to reach a level of readiness for the next developmental stage through appropriate teaching methods.
6. Provision of coherent and planned lessons and learning experiences brought with warm enthusiasm, drawing inspiration from Steiner education.
7. Work with and support specialist teachers who may assist in aspects of the program.
8. Fostering and maintaining open, ongoing, and positive communication with parents through parent meetings, class meetings and interviews to support the holistic implementation of Steiner pedagogy.
9. Organising, caring for, and maintaining the classroom space, resources, and equipment.

**Curriculum:**

10. Present an age-appropriate curriculum in all KLAs drawing on the Australian Steiner Curriculum Framework to meet the NSW Curriculum and state registration requirements.
11. Provide regular assessments on the wellbeing and progress of each student to parents.

**Cultural Activities:**

12. Involvement in the cultural life of the school with colleagues through participation in conferences, festivals, open days, information sessions, newsletters, class plays and concerts.
13. Work at all times to support a culture that is respectful, fair, inclusive and values diversity so that all members of the school's community can thrive, learn and grow together.

## PORT MACQUARIE STEINER SCHOOL

14. Attend staff and faculty meetings as necessary to support the effective working of the educational team.
15. To adhere to the school's ethos, policies and procedures.

### Collegial Work:

16. As part of the teaching faculty, contribution to the development, documentation, implementation, and evaluation of the curriculum.
17. Participation in staff and faculty meetings.

### Professional Development:

18. Undertaking professional development in line with requirements for currency and to support continuous improvement in professional practice.
19. Undertaking appropriate study of the philosophical underpinnings of Rudolf Steiner Education.

## QUALIFICATIONS AND EXPERIENCE RELATING TO THE ROLE

### Essential Criteria and Experience:

1. NESA accreditation to teach primary aged children
2. Ability to use creativity and imagination to deeply engage students in their learning
3. Ability to connect and communicate with children in an age appropriate way
4. Excellent communication skills with adults and children
5. Ability to work collaboratively and co-operatively as part of a small team
6. Ability to contribute to a healthy and respectful workplace
7. Current NSW Working with Children Check

### Desirable Criteria and Experience:

1. Broad understanding of the philosophy and principles of Steiner Education
2. Experience of working in a Steiner school as a teacher
3. Current First Aid Certificate – or willingness to obtain certificate

## AGREEMENT

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Member: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Education Director: \_\_\_\_\_